

REACH Catalyst Grant – Expression of Interest Application Form

1. TITLE AND DATES	
Project title	
Acronym if applicable	
Grant amount being applied for (GBP)	
Applicant's funding contribution to the project (GBP) (Note: this may be an in-kind contribution).	
Proposed start date	
Proposed end date	
Which theme is the primary focus of the project:	
1. Water Security for Vulnerable People	☐
2. Water Security Risk Science	☐
3. Water Security Partnerships	☐

2. DETAILS OF LEAD ORGANISATION	
Name of Lead Organisation	
Legal identification / registration number	
Country of establishment	
Year of establishment	
Postal address	

Postal code	
City	
Country	
Phone number	
Organisation website	
Name of Project Lead (individual), job title	
E-mail address	
Phone number	

PARTNER DETAILS	
Name of Partner Organisation	
Legal identification / registration number	
Country of incorporation	
Year of establishment	
Postal code	
City	
Country	
Phone number	
Organisation website	
Name of contact person	
E-mail address	
Phone number	
Partner contact name and position	

Please include details of all other partners.

3. SPECIFIC PROJECT INFORMATION

Evaluation Criteria 1: Quality and significance of project

Aims and objectives of the project:

Briefly indicate the overall aims and objectives of your project.

(Max. 250 words)

Relevance to the context of the REACH call:

Describe the alignment of the project objectives to those of the REACH call.

(Max. 250 words)

Evaluation Criteria 2: Impact and dissemination

Potential impact for the poor, potential for large-scale application of the results:

Describe the potential impact of the project and its outputs on the target groups. Include the outcome planning and monitoring components to be used.

(Max. 250 words)

Evaluation Criteria 3: Project Design

Brief Project Description:

Please describe the whole project as well as the individual work package in terms of objectives, scientific methodology, target groups, deliverables, planned scoping study and progress beyond the current state-of-the-art.

(Max. 400 words)

Evaluation Criteria 4: Project management

Description of the consortium:

Describe the role and contribution of each institutional partner in the project, providing evidence of special competences, details of key individuals (subject expertise and experience) and other relevant background information.

(Max. 400 words)

Evaluation Criteria 5: Cost Effectiveness

Budget summary

Please provide an indicative summary budget here. Specify the costs per activities and per partners and distinguish between the total costs and what you request from REACH (the difference between total costs and requested contribution are your in-kind contributions or third party funding). A letter of commitment from any third parties involved must support any third party funding.

Please use the indicated budget lines for the activity budget. If your salary costs do not include overheads, specify them in the respective budget line. REACH may require financial audits. All budgets should be in pound sterling (GBP).

Costs per activities for the project		
	Total cost (GBP)	Requested from REACH (GBP)
Staff costs (salaries)		
Travel and subsistence		
Equipment		
Overheads		
VAT or local taxes as applicable ¹		
Other costs		
Total		

Costs per partners		
	Total cost (GBP)	Requested from REACH (GBP)
Lead partner		
Partner 2		
Partner 3		
Total		

¹ Local taxes could be due on grant income received from a UK funder. All applicants are advised to take professional advice in respect of local tax treatment and include this within the budget requested if applicable.

4. DECLARATIONS

A standard declaration by applicant must be included in the Application Form. Please use the appropriate template as provided below.

Lead Institution's Declaration

An authorised signatory of the lead institution should complete this declaration.

I declare that I have read the terms and conditions relating to applications for funding and that the information given in this application is complete and correct.

The proposed applicants have not committed any financial or other indiscretion in the implementation of any previous funded programme.

I consent to the information collected on this form being stored electronically and used to process my application. I consent to the information being sent to the members REACH or to third parties for the purposes of assessing and reviewing the application.

Name of and title of authorized signatory	Institution	Signature	Date and place