

REACH Catalyst Grant – Full Proposal Application Form

This word version of the application form may be used for preparing a draft response. EOI submissions will only be accepted if they are received by online submission.

1. TITLE AND DATES	
Project title	
Acronym if applicable	
Grant amount being applied for (GBP)	
Applicant's funding contribution to the project (GBP) (Note: this may be an in-kind contribution).	
Proposed start date	
Proposed end date	
Which theme is the primary focus of the project:	
1. Water Security for Vulnerable People	<input type="checkbox"/>
2. Water Security Risk Science	<input type="checkbox"/>
3. Water Security Partnerships	<input type="checkbox"/>

2. DETAILS OF LEAD ORGANISATION	
Name of Lead Organisation	
Legal identification / registration number	
Country of establishment	
Year of establishment	
Postal address	

Postal code	
City	
Country	
Phone number	
Organisation website	
Name of Project Lead (individual), job title	
E-mail address	
Phone number	

PARTNER DETAILS	
Name of Partner Organisation	
Legal identification / registration number	
Country of incorporation	
Year of establishment	
Postal code	
City	
Country	
Phone number	
Organisation website	
Name of contact person	
E-mail address	
Phone number	
Partner contact name and position	

Please include details of all other partners.

3. SPECIFIC PROJECT INFORMATION – EVALUATED BY EXTERNAL REVIEWERS AND REACH MANAGEMENT TEAM
<p>1. Abstract (100 words)</p> <p>This will be put on the REACH website if successful, so please make it accessible to a range of audiences.</p>

2. Which country(ies) will be the focus of your project?
3. If this research is demand-led, explain how you have assessed that demand? (maximum 100 words)
4. Please expand upon the description of your project in your EOI. Please describe the project as well as the individual work package in terms of: <ul style="list-style-type: none"> • Aims • Methods • Outputs • Impact
5. How will your project contribute to improving water security for the poor? Describe the outcomes and deliverables for the project. (maximum 200 words)
6. A requirement of the project is to disseminate your findings. Please indicate which methods you would use to achieve this (eg. knowledge sharing events, policy and practice briefing materials, open access peer reviewed journal articles, blog posts, interview with PI, short video material) (maximum 200 words).
7. Does your project address gender, exclusion and/or marginalisation? If so, please briefly describe how (maximum 200 words).

4. PROJECT MANAGEMENT INFORMATION – EVALUATED BY REACH MANAGEMENT TEAM ONLY
1. Briefly describe your management strategy. Outline your work plan, key milestones, risk management and monitoring strategy. (maximum 250 words)
2. Please list the names, titles and key project personnel, and their roles on the project (CVs of the key people should be provided in the appendices). (maximum 250 words)
3. Why would funding this project produce value for money? (maximum 200 words)

5. BUDGET

<p>Please provide an indicative summary budget in the attached template. Specify the costs per activity and per partner and distinguish between the total costs and what you are requesting from REACH. The difference between the total costs and requested contribution are your in-kind contributions or third party funding. (If you are successful in your application, a letter of commitment will be required from any third parties providing funding.)</p> <p>Please use the indicated budget lines for the activity budget. Separate salary costs from overheads and specify them in the respective budget lines. REACH may require financial audits. All budgets should be in GBP (£).</p>

6. CURRICULUM VITAE OF KEY MEMBERS OF THE CONSORTIA

It is suggested that you use the following structure for your CV. You may use other formats as well, but you should make sure that your CV contains the information required in the structure below. We will only accept CVs that are not longer than 1 page. CV must not be sent as individual files but must be assembled in only one document.

We will only accept CVs that are not longer than 1 page.

1. Personal Details
2. Capacity and experience relevant to this proposal
3. Relevant achievements

7. DECLARATIONS

A standard declaration by applicant must be included in the Application Form. Please use the appropriate template as provided below.

Lead Institution's Declaration

An authorised signatory of the lead institution should complete this declaration:

I declare that I have read the terms and conditions as outlined in the Applicant Guidance Note, relating to applications for funding and that the information given in this application is complete and correct.

I declare that the applicants have not committed any financial or other indiscretion in the implementation of any previous funded programme.

I consent to the information that is collected on this form being stored electronically and used to process my application. I consent to the information being sent to the members of REACH or to third parties for the purposes of assessing and reviewing the application.

Name of and title of authorised signatory	Institution	Signature	Date and place