

Catalyst Grant Full Proposal

Page 1

1. TITLES AND DATES

1.1 Project Title

1.2 Acronym or abbreviation, if applicable

1.3 Grant amount applied for (GBP)

The amount applied for should be between £10,000 and £50,000

1.4 Applicant's funding contribution to the project (GBP)

Note: this may be an in-kind contribution, in which case a short description is appropriate.

1.5 Proposed Start Date

1.6 Proposed End Date

Note: must finish no later than 31st December 2017

2. DETAILS OF LEAD ORGANISATION

2.1 Name of Lead Organisation

2.2 Legal Identification or Registration Number

2.3 Country of Establishment

2.4 Year of Establishment

2.5 Organisation's Website

2.6 Postal Address

City, State/Province, ZIP/Postal Code

2.7 Name of project lead (individual)

Title

First name

Surname

Job title

2.8 Email Address

2.9 Phone Number

3. DETAILS OF PARTNER ORGANISATIONS

3.1 Partner Details - Organisation 1

Name of Partner Organisation	<input type="text" value="Type here"/>
Legal Identification or Registration Number	<input type="text" value="Type here"/>
Country of Incorporation	<input type="text" value="Type here"/>
Year of Establishment	<input type="text" value="Type here"/>
City	<input type="text" value="Type here"/>
State / Province	<input type="text" value="Type here"/>
ZIP / Postal Code	<input type="text" value="Type here"/>
Organisation's Website	<input type="text" value="Type here"/>
Contact Person	<input type="text" value="Type here"/>
Job Title or Position	<input type="text" value="Type here"/>
Email Address	<input type="text" value="Type here"/>
Telephone Number	<input type="text" value="Type here"/>

3.2 Partner Details - Organisation 2

Name of Partner Organisation	<input type="text" value="Type here"/>
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Legal Identification or Registration Number	<input type="text" value="Type here"/>
Country of Incorporation	<input type="text" value="Type here"/>
Year of Establishment	<input type="text" value="Type here"/>
City	<input type="text" value="Type here"/>
State / Province	<input type="text" value="Type here"/>
ZIP / Postal Code	<input type="text" value="Type here"/>
Organisation's Website	<input type="text" value="Type here"/>
Contact Person	<input type="text" value="Type here"/>
Job Title or Position	<input type="text" value="Type here"/>
Email Address	<input type="text" value="Type here"/>
Telephone Number	<input type="text" value="Type here"/>

3.3 Partner Details - Organisation 3

Name of Partner Organisation	<input type="text" value="Type here"/>
Legal Identification or Registration Number	<input type="text" value="Type here"/>
Country of Incorporation	<input type="text" value="Type here"/>
Year of Establishment	<input type="text" value="Type here"/>
City	<input type="text" value="Type here"/>
State / Province	<input type="text" value="Type here"/>

ZIP / Postal Code

Type here

Organisation's Website

Type here

Contact Person

Type here

Job Title or Position

Type here

Email Address

Type here

Telephone Number

Type here

4. SPECIFIC PROJECT INFORMATION

Evaluated by external reviewers and REACH management team

4.1 Abstract (100 words)

This will be put on the REACH website if successful, so please make it accessible to a range of audiences.

Type here

4.2 Which country or countries will be the focus of your project?

Type here

4.3 If this research is demand-led, explain how you have assessed this demand?

Maximum 100 words

Type here

4.4 We ask you to describe your project in more detail than you did in the Expression of Interest. Please use the headings below to describe

both the project and individual work packages.

Make sure you address evaluation criteria 1, 2 and 3 (see guidance notes) and indicate what research gaps or needs your project addresses. How will it advance knowledge beyond the current state-of-the-art? To answer this question, please upload a document that is no longer than 2 pages.

Headings to use:

- Aims
- Methods
- Outputs
- Impact

Please use Times New Roman font, size 11, for your document.

Choose a file to upload

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4.5 How will your project contribute to improving water security for the poor? Describe the outcomes and deliverables for the project. Describe your pathway to impact.

Please expand on the potential impact of your project and its outputs on the target groups. Include the outcome planning and monitoring components to be used.
Maximum 200 words

Type here

4.6 A requirement of the project is to disseminate your findings. Please indicate which methods you would use to achieve this (eg. knowledge sharing events, policy and practice briefing materials, open access peer reviewed journal articles, blog posts, interview with PI, short video

material)

Provide a plan for the dissemination of the expected project outputs and the knowledge generated by the project. Maximum 200 words

Type here

4.7 Does your project address gender, exclusion and/or marginalisation? If so, please briefly describe how.

Maximum 200 words

Type here

5. SPECIFIC PROJECT MANAGEMENT INFORMATION

Evaluated by REACH management team only

5.1 Briefly describe your management strategy. Outline your work plan, key milestones, risk management and monitoring strategy.

Maximum 250 words

Type here

5.2 Please list the names, titles and key project personnel, and their roles on the project.

Describe the role and contribution of each partner in the project, providing evidence of special competences, details of key individuals and other relevant background information Please highlight any personnel who are: female, early career or from an African or Asian country. Maximum 250 words

Note: Short CVs of the Research Coordinator and key staff of the partner organisations should be appended to the application in an uploaded document.

Type here

5.3 Why would funding this project produce value for money?

This is your opportunity to explicitly demonstrate to the REACH management team why your project represents excellent value for money. In answering this question, you may choose to refer to your budget, leveraged funding, the work produced, and why this particular Catalyst Grant is necessary to undertake the work proposed.
Maximum 200 words

Type here

6. BUDGET

6.1 Budget

Please provide an indicative summary budget in the template provided on the REACH website.

- Specify the costs per activity and per partner
- Distinguish between the total costs and what you are requesting from REACH. The difference between the total costs and requested contribution are your in-kind contributions or third party funding. (If you are successful in your application, a letter of commitment will be required from any third parties providing funding.)
- Please use the indicated budget lines for the activity budget.
- Separate salary costs from overheads and specify them in the respective budget lines.
- REACH may require financial audits. All budgets should be in GBP (£).

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7. CURRICULUM VITAE OF KEY MEMBERS OF THE CONSORTIUM

It is suggested that you use the following structure for your CV:

1. Personal Details
2. Capacity and experience relevant to this proposal
3. Relevant achievements

You may use other formats as well, but you should make sure that your CV contains the information required in the structure below. CVs must not be sent as individual files but must be assembled in only one document.

We will only accept CVs that are not longer than 1 page.

Choose a file to upload

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8. DECLARATIONS

Lead Institution's Declaration

An authorised signatory of the lead institution should complete this declaration:

I declare that I have read the terms and conditions as outlined in the [Applicant Guidance Note](#), relating to applications for funding and that the information given in this application is complete and correct.

I declare that the applicant has not committed any financial or other indiscretion in the implementation of any previous funded programme.

I consent to the information that is collected on this form being stored electronically and used to process my application. I consent to the information being sent to the members of REACH consortium/programme or to third parties for the purposes of assessing and reviewing the application.

Name and Title
of Authorised
Signatory

Institution

Important:

The person completing the above declaration should sign below. You can choose either to provide an e-signature (using the mouse or touch pad on your computer) or to upload a scanned in signature. You must do one of these in order for your application to be eligible for consideration.

- I have chosen to provide an e-signature
- I have chosen to upload a scanned signature

Signature

Clear

Scanned signature

Choose a file to upload

Choose File


No file selected

Date

Type here

Deadline: 17:00 GMT, Friday 29 April, 2016

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